



İZMİR UNIVERSITY OF ECONOMICS

OFFICE OF INTERNATIONAL AFFAIRS

2016-2017 ACADEMIC YEAR
ERASMUS+ TEACHING STAFF MOBILITY
APPLICATION GUIDELINE

CALL FOR APPLICATION

APRIL 24, 2017

DEADLINE FOR APPLICATION

MAY 17, 2017



Izmir University of Economics supports short-term ERASMUS+ Teaching Staff Mobility activities at our partner universities according to the amount of grant given to our university by Turkish National Agency . The application requirements and evaluation criteria are explained below.

Duration of Mobility

ERASMUS+ Teaching Staff Mobility should be planned for 2 days at least and 2 months at most, excluding travel dates. In either cases, the duration for teaching staff mobility should comprise 8 hours of teaching for a week (or less) at the partner university.

IUE will support maximum 5 days of mobility. **No grant payment** will be made for mobilities performed under 2 days.

Budget for the Mobility

The budget for ERASMUS+ Teaching Staff Mobility for 2016-2017 academic year is **7.900 €**.

Partners of Mobility

The list of the ERASMUS+ partner universities is published on <http://oia.iue.edu.tr/en/erasmus-anlasmalari-ve-kontenjanlar> . Our academics can apply to the partner universities for ERASMUS+ Teaching Staff Mobility simply by using the contact addresses mentioned on the list.

Eligible Participants

- Full time/part time academic staff employed at IUE.
- **Permanent payroll is not necessary, contractual academic staff may also apply. However, priority will be given to full time staff.**

Documents required for application

- Signed invitation letter provided by the partner university confirming Erasmus+ teaching staff mobility of our academic.
- Erasmus+ Teaching Staff Mobility Application form (can be obtained on <http://oia.iue.edu.tr/en/formlar>)
- Applications will be directly made to Office of International Affairs.

Evaluation

A commission assigned by the Rectorate does the evaluation based on transparency rules after all the applications are received.

The national priorities, which are determined by the Turkish National Agency need to be taken into consideration during selection process. In 2016-2017 academic year, Erasmus+ teaching staff mobility applications will be evaluated according to the following scoring system.

Academic staff working at Izmir University of Economics who applied with complete documents	+50
Academic staff who benefitted from ERASMUS Teaching Staff Mobility before once	-5
Academic staff who benefitted from ERASMUS Teaching Staff Mobility before twice	-10
Academic staff who benefitted from ERASMUS Teaching Staff Mobility before three and more times	-20
Academic staff who did not benefit from ERASMUS Teaching Staff Mobility before	+10
Academic staff who is going to go to a country where no staff mobilities performed before	+10
Academic staff who is the departmental Erasmus Coordinator at the same time	+10
Academic staff who teaches at a department that did not have mobility before	+10

Please Note that: In the event of equal scores, academic staff who has been working at IUE longer will be given priority.

Estimated Quotas for Erasmus+ Grant Allocation per Faculty

Faculty	Grant Quota
Faculty of Business	1
Faculty of Engineering	1
Faculty of Fine Arts and Design	1
Faculty of Communication	1
Faculty of Arts and Science	1
Faculty of Law	1
Faculty of Health Sciences	1
Vocational School	1

If no one applies from the faculties that were given quota, the grant for that faculty may be transferred to the faculty with less mobility.

Daily grants that will be paid to participants (in Euros)

The grant that will be paid to the participants of Erasmus+ Teaching Staff Mobility will be calculated according the country groups (displayed on the table below) determined by the European Commission and Turkish National Agency for 2016-2017 academic year.

Country Groups	Countries of Mobility	Daily Grant (€)
Group A	Denmark, Ireland, The Netherlands, Sweden, United Kingdom	144
Group B	Austria, Belgium, Bulgaria, Cyprus, Czech Republic, Finland, France, Greece, Hungary, Iceland, Italy, Liechtenstein, Luxemburg, Norway, Poland, Romania, Switzerland	126
Group C	Macedonia, Germany, Latvia, Malta, Portugal, Slovak Republic, Spain	108
Group D	Croatia, Estonia, Lithuania, Slovenia	90

Travel grant that will be paid to participants (in Euros)

A “travel grant” is paid as a contribution to the travel costs of participants, from their place of origin to the venue of the activity and return. This amount of grant can change according to the distance of travel. Travel distance must be calculated according to the “Distance Calculator” designed by European Commission.

“Distance Calculator” can be accessed on http://ec.europa.eu/programmes/erasmus-plus/tools/distance_en.htm

Grants to be paid according to the distance calculated by “Distance Calculator”

Distance to be travelled	Travel Grant (€)
Between 100 and 499 KM	180 €
Between 500 and 1999 KM	275 €
Between 2000 and 2999 KM	360 €
Between 3000 and 3999 KM	530 €
Between 4000 and 7999 KM	820 €
Between 8000 KM or more	1100 €

Example:

In order to calculate the travel grant for an IUE academic staff who will participate in Erasmus+ Teaching Staff Mobility in Wien, Austria, the first step that needs to be followed is to visit the “Distance Calculator” web site and choose the place to be traveled. After entering the relevant data to the system, it will be seen that distance calculated between Wien and İzmir is 1391.92 km. As this distance is classified in the second group, the travel grant that will be paid to our academic is 275 €.

The amount that will be paid for plane tickets will not be taken into consideration.

Explanations

The daily grants that will be paid to the academic staff include accommodations, dining, communication, local travel expenses, and insurance. There will not be separate payment for these expenses.

In Erasmus+ Teaching Staff Mobility, lecturing should be **at least for 8 hours**. If lecturing hours are less than 8 hours then the Erasmus grant cannot be awarded.

70 % of the Erasmus grant is paid before the mobility and the remaining 30% is awarded upon returning and after the procedures are completed.

20% will be deducted from total grant of the academic staff who does not submit the necessary documents after the mobility is completed.

The selection commission may decrease the number of work days due to limited budget for grants after the Office of International Affairs completes the necessary calculations upon receiving the applications.

Academic staff who cannot receive any grant due to grant limitation may benefit from Erasmus+ Teaching Staff Mobility without grant.

It is possible for a citizen of a participating country, who is temporarily residing in Turkey to go to his native country within the mobility, however, this staff will be given low scoring at evaluation process.

Neither the University nor the Turkish National Agency can be held responsible for the discrepancies between the status of the candidate as a result of the application and the finalized evaluation results.

Academics who want to object to application and election results, need to submit a written petition to the Office of International Relations within 3 business days following the announcement of evaluation results.

CONTACT

IUE OFFICE OF INTERNATIONAL AFFAIRS

ويا@ieu.edu.tr

0232 484 83 50