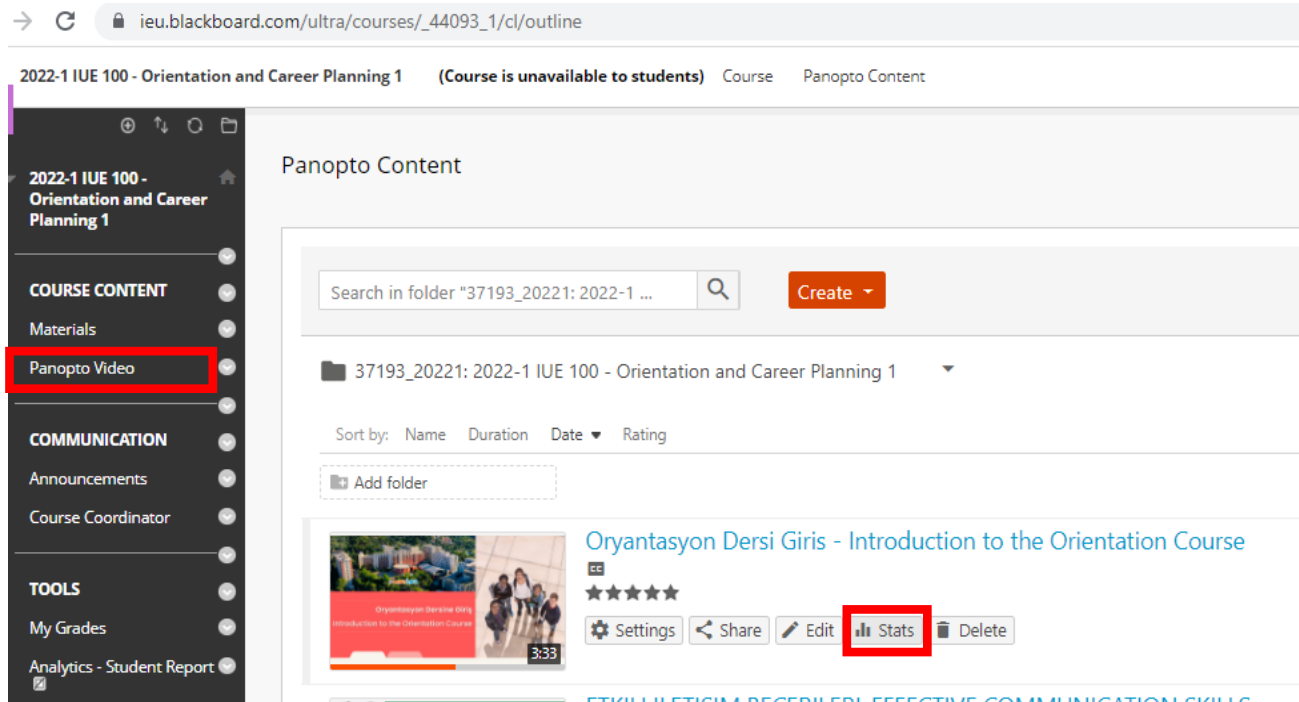


Viewing and Downloading Panopto Session Viewing Reports

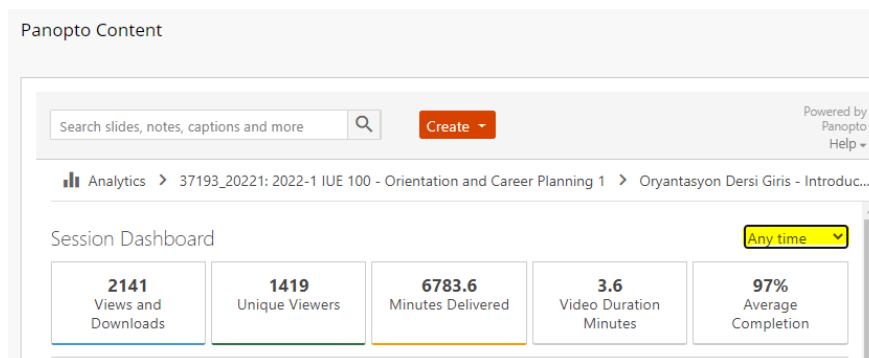
If you would like to view and/or download the usage reports of your Panopto video recordings, please follow the steps below:

1. Login to Blackboard. Select the relevant course. Click on Panopto Video in the course menu. Hover over the recording and select “Stats”.



The screenshot shows a Blackboard course page for '2022-1 IUE 100 - Orientation and Career Planning 1'. The left sidebar menu has 'Panopto Video' highlighted with a red box. The main content area shows a video titled 'Oryantasyon Dersi Giris - Introduction to the Orientation Course'. Below the video player, the 'Stats' button is highlighted with a red box.

2. On the top left side of the screen, select “any time”.



The screenshot shows the Panopto Session Dashboard for the video 'Oryantasyon Dersi Giris - Introduc...'. The 'Any time' dropdown menu is highlighted in yellow. The dashboard displays the following statistics:

Views and Downloads	Unique Viewers	Minutes Delivered	Video Duration Minutes	Average Completion
2141	1419	6783.6	3.6	97%

3. Scroll down and see the download reports. You can download three types of reports available.

Download Reports

[Views and Downloads by Day](#)
[Viewer Engagement](#)
[Top Viewers](#)