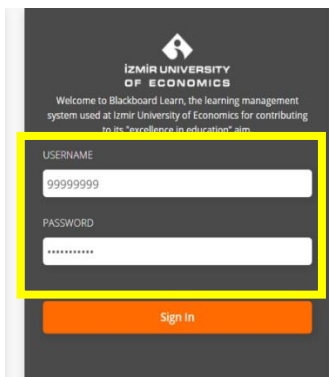**Moving Panopto Videos of Participation Assessed Classes to the Relevant Folder**
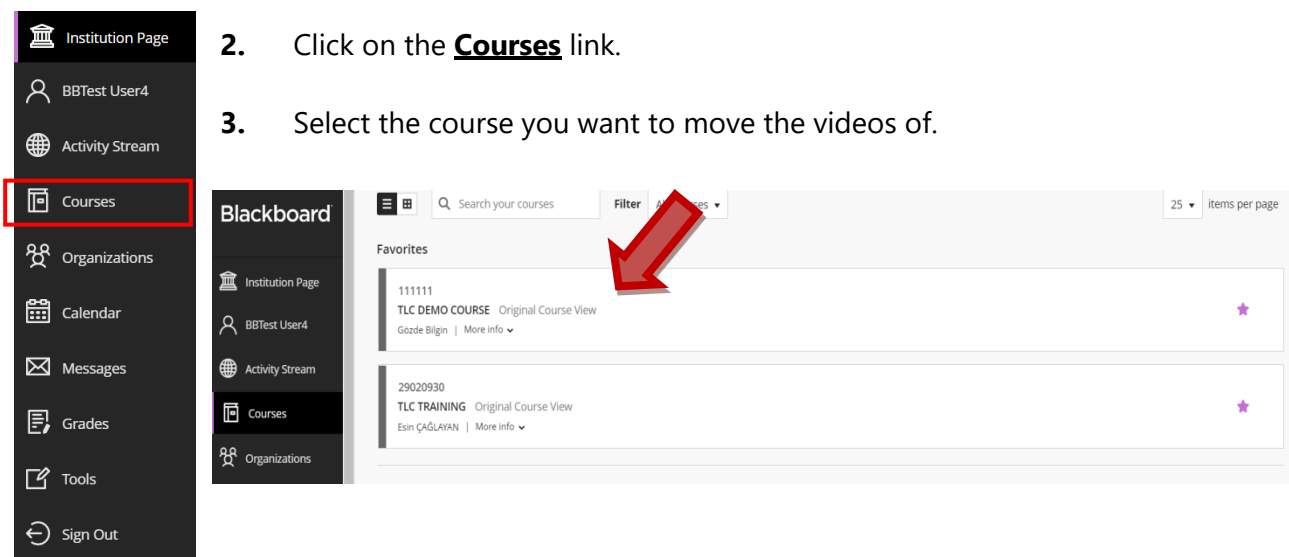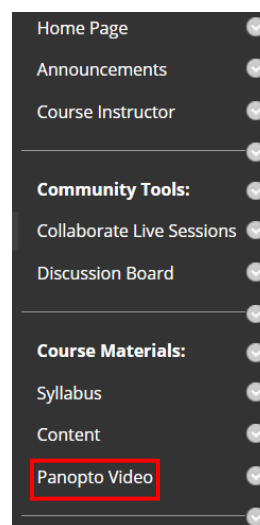
1. Login to Blackboard with your OASIS username and password.

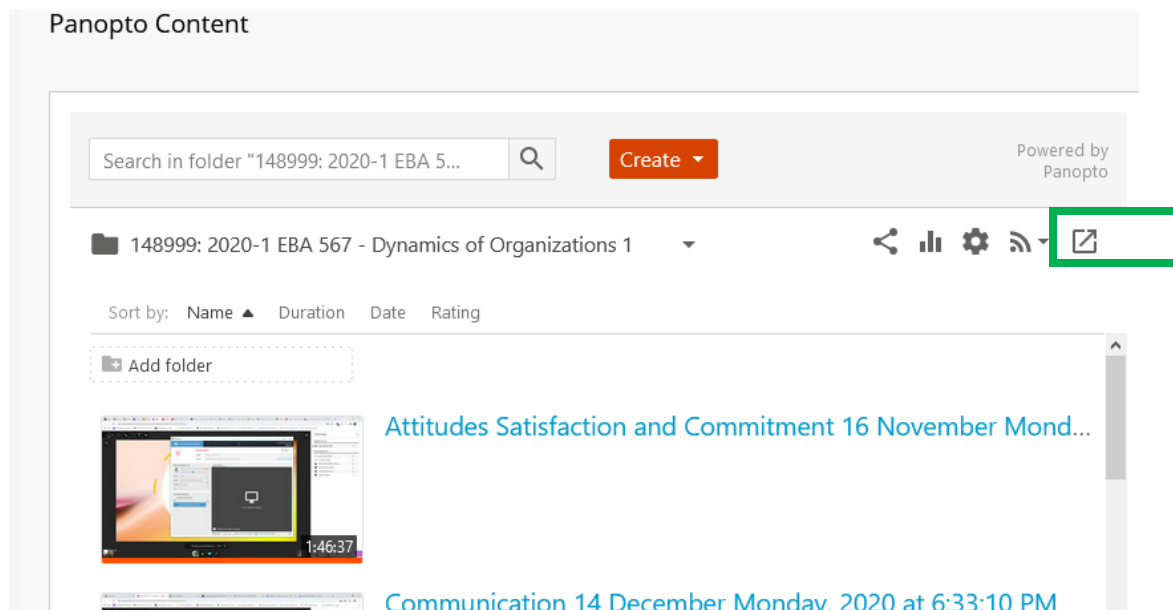**2.** Click on the **Courses** link.

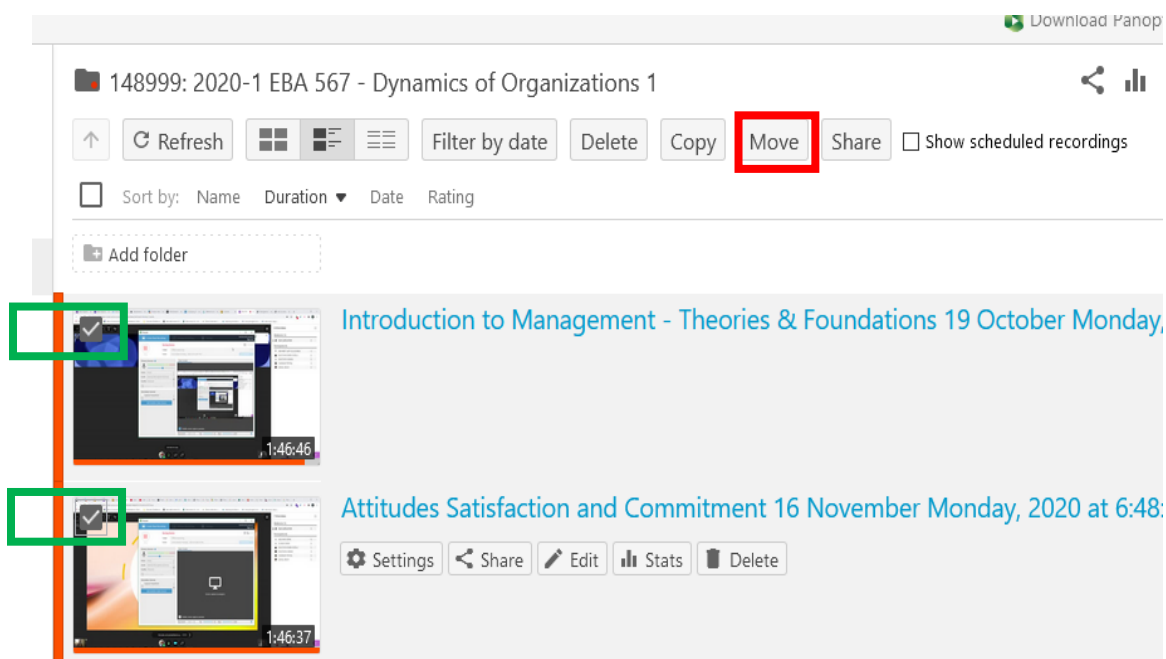**3.** Select the course you want to move the videos of.

4. Click on the **Panopto Video** link.
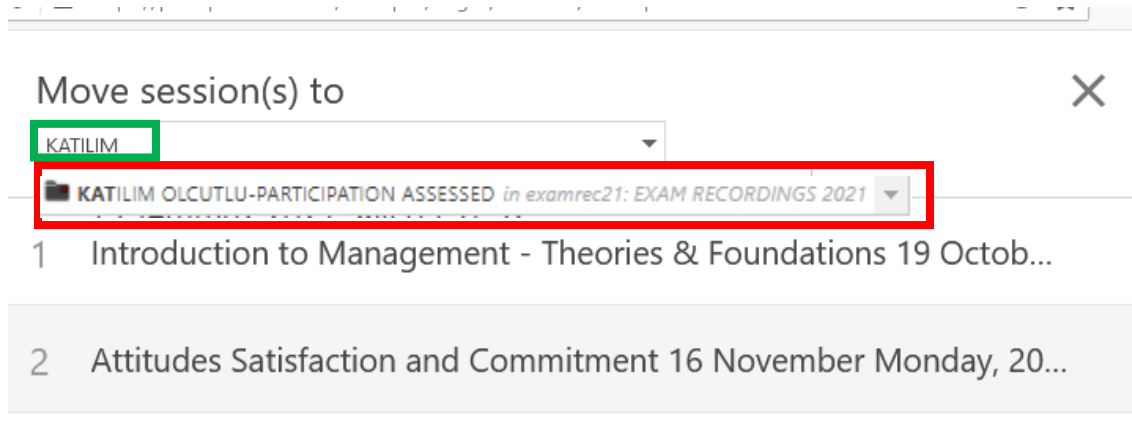
5. Click on the arrow symbol on the right side of the screen.

6. Select the video you would like to move to relevant folder by clicking on the small box on the left. Click on **"MOVE"** on the top bar.

7. Start typing "**KATILIM**" in the search bar. When you see the relevant folder please click on the folder name (Katılım Olcutlu - Participation Assessed).

8. Finally, click on **"MOVE"** to complete the process.