

# In the Blackboard system Exam Preparation

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# Learning Objectives

- Can create a quiz of selected types of questions on Blackboard
- It can open the exam to student access by making the exam settings.

# Education Plan

With the demonstration:

- Create a quiz
- Adding a question
- Exam settings and student access
- Performing the exam
- Question answer

# Create a quiz

- The BB page of the course opens.
- **Control panel** → **Course tools** → **Tests, Surveys and pools** drop down menu.
- Click the **Tests** button.
- Click **Build test** .
- **Tests name, description** and **instructions** written.
- Going to add questions

# Adding a question

- From the **Test canvas** screen:
- Question is added with **create question**
  - **Multiple choice**
  - **Multiple answer**
  - **Jumbled sentence**
  - **Essay**

# Question settings

- Title
- Answer numbering
- Answer orientation
- Partial credits
- Random order
- Answers
- Correct
- Feedback

# Exam settings and access

- Go to the folder that will contain the exam. (**content**) (**assessment**)
- From the top menu, **assessment** → **test** is selected.
- Prepared exam is selected.
- Clicking on **Submit** will switch to the exam setting screen.

# Exam settings I/IV

- **Open test in new window**
- **Make available to students**
  - It can be turned off temporarily for students to see, but must be opened eventually.
- **Add a new announcement for this test**
- **Multiple Attempts**
  - Allows you to start over after completing the exam.
- **Score attempts using**
  - Indicates which one will be evaluated if more than one attempt can be made.



# Exam settings II/IV

- **Force Completion**

- Cannot exit and re-enter the exam, must complete it at once.

- **Set Timer**

- Makes the exam timely. When the time is up, the exam ends directly.

- **Display After/ Display Until**

- Represents the visibility of the exam
- **Make available to students** to study: It has to be **YES** .

- **Password**

- Exam login password

# Exam settings III/IV

- **Due date**

- Determines the end time of the exam. Those who could not complete the exam in the appropriate time “**late**” marked as.

- **Self-assessment**

- Do not make changes.

- **Show results and feedback**

- Determines when students see which (result/feedback).

# Exam settings IV/IV

- **Test presentation**

- Determines how students view the exam
- **All at once , one at a time.**
- **Prohibit backtracking**
- Let the questions come in a random order (randimoz)