BLACKBOARD TRAINING SESSIONS

TEACHING & LEARNING CENTER

effective teaching, efficient learning

- A series of modular workshops covering specific aspects of *Blackboard Learn* and *Panopto* will be offered next weeks.

- Please see the program below for detailed information about the workshops.

- These sessions will be repeated throughout the semester as and when required.

- Registration at least one day in advance is required for all sessions.

- Seating is limited to 20 participants and is scheduled on a 'first-come' basis.

- The sessions will be conducted either in English or in Turkish depending on the preference of the participants.

- The sessions will be held in the Teaching & Learning Center Training Room. (Block A, sub-basement).

- Please use the link below to access the online registration form. All registration is tracked via the form. [Please click here to register](#)

- If you have completed the registration form but we are unable to offer you a place due to oversubscription, we will contact you in due course to inform you of the next session.

- If there is a particular Blackboard functionality you would like to receive more training on, please send an email to TLC@ieu.edu.tr

Session Title	Blackboard Learn & Panopto Basics
Learning Outcomes	By the end of this session, participants will be able to: • navigate the Blackboard environment • organize a course site • upload, create and organize course content • record their lessons • share, edit, and view recordings • move recordings to a different folder • download recordings as podcasts.
Time Required	1.5 hours
Requirements	Please note that this is a hands-on workshop and participants are recommended to bring along their laptops and digital sample copies of their syllabus and some course materials. Participants should have their OASIS username and password to login to Blackboard.
Date	FEB 17, 09.30-11.00 / FEB 18, 13.30-15.00

Session Title	Group Assignments
Learning Outcomes	By the end of this session, participants will be able to: • create groups • assign students to groups • create group assignments • grade group assignments.
Time Required	1 hour
Requirements	Please note that this is a hands-on workshop and participants are recommended to bring their laptops.
Date	FEB 17, 11.30-12.30

Session Title	Assignments and Rubrics
Learning Outcomes	Upon completion of this session, participants will be able to: • create assignments • create, edit, and delete a rubric • associate a rubric to assignments • grade assignments using the Grade Center.
Time Required	1.5 hours
Requirements	Please note that this is a hands-on workshop and participants are recommended to bring their laptops.
Date	FEB 18, 10.00-11.30

Session Title	Blackboard Analytics – Course Reports
Learning Outcomes	Upon completion of this session, participants will be able to: • access the Course Analytics reports • gain insight into course design • analyze their students' interaction with the course.
Time Required	1.5 hours
Date	FEB 20, 09.30-11.00

Session Title	Discussion Boards and Blogs
Learning Outcomes	By the end of this session, participants will be able to • differentiate between discussions and blogs • create forums, threads, and blogs.
Time Required	1 hour
Requirements	Please note that this is a hands-on workshop and participants are recommended to bring their laptops.
Date	FEB 20, 11.00-12.00

Session Title	Grade Center
Learning Outcomes	Upon completion of this session, participants will be able to: • create calculated columns • create categories • create and manage Smart Views • organize Grade Center columns.
Time Required	1.5 hours
Requirements	Please note that this is a hands-on workshop and participants are recommended to bring their laptops.
Date	FEB 21, 10.00-11.30

Session Title	Tests and Pools
Learning Outcomes	By the end of this session, participants will be able to • create tests and pools • create and edit different types test questions • adjust availability and grading settings for tests • deploy tests so students can be evaluated online.
Time Required	1.5 hours
Requirements	Please note that this is a hands-on workshop and participants are recommended to bring their laptops.
Date	FEB 21, 14.00-15.30