

## **INTRA-INSTITUTIONAL TRANSFER APPLICATIONS**

### **1: How is intra-institutional transfer carried out?**

Intra-institutional transfer is carried out in two ways: based on cumulative grade point average and central placement score (Additional Article 1).

### **2: How is intra-institutional transfer based on Central Placement Score carried out?**

Your OSYM score in the year you are enrolled must be equal to or higher than the base score of the program you want to transfer to.

Transfer applications based on central placement score can be made in all grades including preparatory class, intermediate classes, and senior class.

### **3: How is intra-institutional transfer based on Cumulative Grade Point Average carried out?**

To transfer based on cumulative grade point average; you must have studied at least 1 semester in your department. While studying in preparatory class, you cannot transfer based on cumulative grade point average.

You must succeed in the courses you took while studying in your department which are common in the department you want to transfer to, and your cumulative grade point average must be at least 2.72 over 4.00 for Faculty of Medicine, and at least 1.00 over 4.00 for other associate and undergraduate programs.

Additionally, your OSYM score in the year you are enrolled must meet the score criteria of any university nationwide for the department you want to transfer to.

### **4: What is the deadline to apply for intra-institutional transfer based on Cumulative Grade Point Average?**

Intra-institutional transfer is accepted in the beginning of 2<sup>nd</sup> year latest in two-year associate programs; in the beginning of 3<sup>rd</sup> year latest in four-year undergraduate programs; in the beginning of 5<sup>th</sup> year latest in Faculty of Medicine.

### **5: Are there any special requirements and success ranking requirement in Intra-institutional Transfer?**

When transferring to programs with special requirements and success ranking requirement in the OSYM Guide, students must meet these requirements as well.

### **6: Is it compulsory to study preparatory class for in Intra-institutional Transfer?**

If the department you want to transfer to has a compulsory preparatory class, you must be successful in the preparatory class in both transfer methods or you must have obtained a score at the determined level of success in foreign language exams with national or international validity.

**7: How is intra-institutional transfer carried out in programs that admit students through aptitude test?**

Intra-institutional transfer to programs that admit students through aptitude test is accepted based on cumulative grade point average only; **intra-institutional transfer based on central placement score is not accepted.**

**8: I am studying with a scholarship at the department I am enrolled, will my scholarship / discount continue when I transfer?**

When students make an intra-institutional transfer, they are deemed to have waived their scholarships / discounts. They continue their education with tuition fee in their new departments.

**9: When and where can I apply for intra-institutional transfer?**

Applications are received online at the beginning of the semester, and detailed announcements about the application are announced on the website of the University.

**10: Will I be dismissed from my department due to my application for intra-institutional transfer?**

After the applications are evaluated, you will be informed about the result and you will be asked to fill in the "final registration form".

If you do not fill out the form regarding your final registration to the new department, your transfer will not be completed, and you will continue your education in your old department.

**11: I deferred my registration and became inactive student for the semester, does this situation prevent me from transferring?**

Deferring registration or not renewing it does not constitute an obstacle to benefit from the right to transfer.

**12: How many departments I have the right to apply for transfer in my application?**

You can apply for up to 3 departments. Starting from the department in your 1<sup>st</sup> choice, the evaluation is made by examining whether you meet the requirements.

**13: How are the results of intra-institutional transfer announced?**

Transfer evaluation results are announced on the University website.

**14: If I make an intra-institutional transfer, will all the courses I took in my previous department be accepted?**

After the courses you have taken in the department you are studying are evaluated by the department you want to transfer to, the courses you are exempt from are recorded in your transcript of your new department.

Since the courses you need to take from the lower classes can be predicted in your new department, the semester may be extended.