

**IZMIR UNIVERSITY OF ECONOMICS
COURSE SUGGESTION FORM**

1. GENERAL INFORMATION

Course Name						
Code	Fall	Spring	Theory <i>(hour/week)</i>	Application <i>(hour/week)</i>	Local Credit	ECTS
Prerequisites						
Course Language		<input type="checkbox"/> English <input type="checkbox"/> Turkish <input type="checkbox"/> Second Foreign Language				
Course Type		<input type="checkbox"/> Required <input type="checkbox"/> Elective				
Course Level		<input type="checkbox"/> Short Cycle <input type="checkbox"/> First Cycle <input type="checkbox"/> Second Cycle <input type="checkbox"/> Third Cycle				
Mode of Delivery		<input type="checkbox"/> Face-to-face <input type="checkbox"/> Online <input type="checkbox"/> Blended				
Teaching Methods and Techniques		<p>EXAMPLES:</p> <ul style="list-style-type: none"> • Lecturing / Presentation • Discussion • Group Study • Problem Solving • Case Study • Q&A • Criticizing • Jury • Role Playing/Acting • Simulation • Trip / Observation • Experiment / Laboratory / Workshop Application • Other 				
Course Coordinator						
Course Lecturer(s)						
Assistant(s)						
Course Objectives		<p>A few sentences explaining why this course is part of the curriculum.</p>				

Learning Outcomes	<p>Learning outcomes identify what the learner will know and/or be able to do by the end of the course.</p> <ul style="list-style-type: none"> • Minimum 5 maximum 8 outcomes should be listed. One verb for each outcome should be used. The same verb should not be used more than twice. • Ambiguous /non-measurable verbs such as “know, comprehend, learn, become familiar with, be exposed to, become aware of” should be avoided. • Learning outcomes should include verbs that can be observed, measured, and evaluated. Verbs such as "explain, describe, compare, discuss, classify" should be used. <p>EXAMPLE: Students who successfully complete the course will be able to</p> <ol style="list-style-type: none"> 1) compare..... 2) 										
Course Description	Course description should be written in a way to briefly indicate the general content of the course.										
Course Category	<table border="1"> <tr> <td><input type="checkbox"/></td> <td>Core Course</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Major Area Course</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Supportive Course</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Communication and Management Skills Course</td> </tr> <tr> <td><input type="checkbox"/></td> <td>Transferable Skill Course</td> </tr> </table>	<input type="checkbox"/>	Core Course	<input type="checkbox"/>	Major Area Course	<input type="checkbox"/>	Supportive Course	<input type="checkbox"/>	Communication and Management Skills Course	<input type="checkbox"/>	Transferable Skill Course
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2. WEEKLY SUBJECTS AND REQUIRED MATERIALS

- Syllabus is based on 16-week period including the final exams.
- Week 15 may be allocated for “Semester Review”.

Week	Subjects	Required Materials
1		<ul style="list-style-type: none"> • Materials to be read or viewed prior to attending classes should be stated here. • Notes and power point presentations should not be included.
2		EX: Erik J. Zürcher, "The Second Constitutional Period, 1908-18", chap. 8 in Turkey: A Modern History, 3rd edn (London and New York: I. B. Tauris, 2005), 93-132.
3		
4		
5		
6		
7		

8		
9		
10		
11		
12		
13		
14		
15	Semester Review	
16	Final Exam	

Course Notes/Textbooks	The full name of the textbook, author, edition, and ISBN should be included.
Suggested Readings/Materials	Supplementary resources, other than the textbook, should be listed here, including ISBN numbers. Website links should be added if there is online access to supplementary resources.

3. ASSESSMENT

- The number for all semester activities should be entered as “1(one)” except “Quiz/Studio Critique”, “Presentation/Jury”, “Oral Exam” or “Midterm”.
- If the number of any activity except “Quiz/Studio Critique”, “Presentation/Jury”, “Oral Exam” or “Midterm” is higher than one, this number should be written in the “Number” column in the “ECTS/Workload table”. For example, if two assignments are to be assigned, “2” should be written in the “Number” column in the “ECTS/Workload table”.

Semester Activities	Number	Weighting
Participation		
Laboratory/Application		
Field Work		
Quiz/Studio Critique		
Homework/Assignment		
Presentation/Jury		
Project		
Portfolio		
Seminar/Workshop		
Oral Exam		
Midterm		
Final Exam		
Total		

Weighting of Semester Activities on the Final Grade		
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Weighting of End-of-Semester Activities on the Final Grade		
Total		

4. ECTS / WORKLOAD TABLE

- Activities listed in the ECTS/Workload table should be aligned with the semester activities listed in the "Assessment" table.

Semester Activities	Number	Duration (Hours)	Workload
Course Hours <i>(Including exam week: 16 x total hours)</i>	16		
Laboratory/Application Hours <i>(Including exam week: 16 x total hours)</i>	16		
Study Hours out of Class <i>(Up to 14 weeks)</i>			
Field Work			
Quiz/Studio Critique			
Homework/Assignments			
Presentation/Jury			
Project			
Portfolio			
Seminar/Workshop			
Oral Exam			
Midterm			
Final Exam			
Total			

5. COURSE/PROGRAM OUTCOME MATRIX

- The course does not have to contribute to all program outcomes.
- If the course does not contribute to a specific program outcome, leave the contribution level empty.
- 1=Lowest, 5=Highest

#	Program Competencies/Outcomes	Contribution Level				
		1	2	3	4	5
1						
2						
3						
4						
5						
6						

7						
8						
9						
10						
11						
12						
13						

