

THE INTERNSHIP JOURNAL

- Each intern must keep a daily record of what is learnt and observed during the internship and have it signed by their supervisors.
- The daily records must be must be written in detail.
- The number of pages can be increased according to the internship period. Example of the journal is as follows:

Week Number	-----		
Weekdays	Date	Activities/Duties	Signature of Responsible Authority on duty (for each working day)
Monday	---/---/20--		
Tuesday	---/---/20--		
Wednesday	---/---/20--		
Thursday	---/---/20--		
Friday	---/---/20--		
Saturday	---/---/20--		
Sunday	---/---/20--		