

INFORMATION ON FENG 497 – SENIOR PROJECT I

The evaluation criteria for the FENG 497 course shall be as follows:

- Proposal: 10% (OASIS counterpart: Homework)
- Written exam: 10% (OASIS counterpart: Midterm)
- Meeting reports: 10% (OASIS counterpart: Attendance)
- Final report: 20% (OASIS counterpart: Project)
- Presentation: 10% (OASIS counterpart: Presentation/Jury)
- Performance: 40% (OASIS counterpart: Laboratory/Application)

These criteria shall be the same for all the departments within the faculty and are not subject to any change or modification.

The format of the proposal and final report are already available on the web page of our faculty, as announced before (<https://fecs.ieu.edu.tr/en/feng-497-bitirme-projesi>). These formats will be shared with all the students via Blackboard. Presentations do not have a definite format.

The written exam will contain 25 multiple choice questions based on the content delivered in the videos we recorded last year. In the coming weeks, we are going to ask for the assistance of the professors who delivered those lectures for the preparation of the exam questions.

We regard the meeting reports as a very important part of the project work. The faculty's vision regarding the senior project is that it is the process that matters, not the result. And meeting reports are essential if we want to keep track of the progress of the process. Therefore it was decided that meeting reports shall be included as part of the evaluation criteria. Each meeting report must be signed by the students and the supervisor before it is scanned and then uploaded on Blackboard. Unsigned reports will not be taken into consideration. A total of 10 reports, whose deadlines are listed below, shall be collected throughout the semester, each of them constituting 1% of the overall grade.

The performance grade is entirely subjective and should reflect the supervisor's personal opinion on the overall performance and motivation of the students in the group. If any department has special requirements regarding the project (design report, prototype, etc.), students' outputs for these requirements must be assessed under the "performance" criterion.

The deadlines and important dates have been set as follows:

Meeting reports:

- 1st meeting report: 25th of October
- 2nd meeting report: 1st of November
- 3rd meeting report: 8th of November
- 4th meeting report: 15th of November
- 5th meeting report: 22nd of November
- 6th meeting report: 29th of November
- 7th meeting report: 6th of December
- 8th meeting report: 13th of December
- 9th meeting report: 20th of December
- 10th meeting report: 27th of December

Proposal: 8th of November

Midterm Exam: During the 7th week of the semester (between the 4th and 8th of November, the exact date, time, and place will be announced later)

Final report: 5th of January, 2020 (students who do not submit the final report will automatically fail the course regardless of their performance)

Presentations: 14th of January, 2020

If any of the meeting reports or the proposal is submitted late, a penalty deduction of 10% will apply for every single day of delay. There is no flexibility for the final report and the presentation submission, late submissions will not be accepted. There will be no make-ups for the midterm, even if the student provides a medical report.

Just like the evaluation criteria, the deadlines are also the same for all the departments within the faculty and are not subject to any change.

All proposals and final reports will be evaluated by a jury of at least three professors, one of these being the project supervisor. The assignment of juries to the project groups will be handled by the Dean's office and the reviews will be made in a "blind review" manner. The evaluation criteria for these blind reviews will be announced in the coming weeks.

For any questions, please contact gorkem.uctug@ieu.edu.tr.

Note: All this information will be shared with the students via Blackboard. But it should be the personal responsibility of each project supervisor to inform their students on these rules and guidelines to ensure that everything goes according to plan.